

		APPROVED FEES AND CHARGES 2018/2019			
		NET	VAT	Total fee	VAT
		£	£	£	
DIRECTOR OF ECONOMIC GROWTH					
CIVIC CENTRE - ROOM HIRE - FEE/HOUR					
Period A - Monday to Friday - 8.00am to 6.00pm					
Period B - Monday to Friday - 6.00pm to 8.30pm					
Period C - Monday to Friday - 8.30pm onwards and all Saturday					
Period D - All day Sunday					
Council Chamber - Commercial	Period A	49.59	9.92	59.51	SR
	Period B	43.18	8.64	51.82	SR
	Period C	61.91	12.38	74.29	SR
Council Chamber - Non-Commercial	Period A	18.99	3.80	22.79	SR
	Period B	16.74	3.35	20.08	SR
	Period C	42.48	8.50	50.98	SR
Oakham Room - Commercial	Period A	16.74	3.35	20.08	SR
	Period B	14.14	2.83	16.96	SR
	Period C	39.80	7.96	47.76	SR
Oakham Room - Non Commercial	Period A	14.39	2.88	17.27	SR
	Period B	13.27	2.65	15.92	SR
	Period C	37.11	7.42	44.53	SR
Meden Room - Commercial	Period A	16.74	3.35	20.08	SR
	Period B	14.14	2.83	16.96	SR
	Period C	39.80	7.96	47.76	SR
Meden Room - Non-Commercial	Period A	14.39	2.88	17.27	SR
	Period B	13.27	2.65	15.92	SR
	Period C	37.11	7.42	44.53	SR
MARKETS					
Market Stalls (Fee per day)					
<i>All market stall rates to be reduced by £5.00 for "A" and "B" location charges for licenced traders for the following:</i>					
2). Kipper Season - 1 January to 31 March Inclusive.					
3). Love your Local Market - 10 day period during May					
"A" location					
Monday (special markets) or Wednesday		16.00	0.00	16.00	E
Tuesday, Thursday or Friday		21.50	0.00	21.50	E
Saturday		26.00	0.00	26.00	E
"B" location					
Monday (special markets) or Wednesday		11.00	0.00	11.00	E
Tuesday, Thursday or Friday		16.50	0.00	16.50	E
Saturday		21.00	0.00	21.00	E
"C" location					
Monday (special markets) or Wednesday		6.00	0.00	6.00	E
Tuesday, Thursday or Friday		11.50	0.00	11.50	E
Saturday		16.00	0.00	16.00	E
<i>Discounts apply to the above fees depending on the number of stalls rented</i>					

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<u>Market Stalls - Charity/Not for Profit Organisation (Fee per day)</u>				
Monday to Sunday	6.00	0.00	6.00	E
Food Court (Monday or Wednesday) Including small electricity use (<1kw) e.g. small microwave, hotplate, kettle, etc.	29.20	0.00	29.20	E
Food Court (Monday or Wednesday) Including large electricity use (>1kw) e.g. fridge, oven, hob, etc.			P.O.A	E
Food Court (Tuesday, Thursday to Saturday) Including small electricity use (<1kw) e.g. small ,microwave, hotplate, kettle, etc.	31.20	0.00	31.20	E
Food Court (Tuesday, Thursday to Saturday) Including large electricity use (>1kw) e.g. fridge, oven, hob, etc.			P.O.A	E
Standard Pitch - 10x4 feet (Monday to Wednesday)	33.00	0.00	33.00	E
Standard Pitch - 10x4 feet (Thursday to Sunday)	54.00	0.00	54.00	E
Small Pitch - 5x4 feet (Monday to Sunday)	17.00	0.00	17.00	E
Theme Markets (Monday to Wednesday) fee per stall	29.00	0.00	29.00	E
Theme Markets (Thursday to Sunday) fee per stall	31.20	0.00	31.20	E
Commercial Advertising Pitch (Monday to Sunday)	80.00	0.00	80.00	E
Bus or Coach Commercial Advertising (Monday to Sunday)	130.00	0.00	130.00	E
Car Boot Markets - price on application			P.O.A	E
Small Fair Ground Ride - Including electricity: (Monday to Sunday)	35.00	0.00	35.00	E
Trader storage unit - fee per week per unit (subject to availability)	10.50	0.00	10.50	Z
<u>Market Place performance area</u>				
<u>Market place promotional area</u>				
<i>The Old Town Hall Quarter</i>				
Commercial (Monday to Sunday)			P.O.A	E
Non-Commercial (Monday to Sunday)			P.O.A	E
Charity or Not for Profit Organisation (Monday to Sunday)			Free	E
<u>The Old Town Hall</u>				
Room Hire of Council Chamber - Fee per hour				
Monday to Friday between 8.00am and 6.00pm				
<u>Leaflet Distribution or Sandwich Board Advertising</u>				
Fee per day	22.92	4.58	27.50	SR
Fee per week	91.67	18.33	110.00	SR
<u>Provide and Erect Gazebo in main Market Place</u>				
* For non commercial, Not for Profit organisations, e.g. schools, colleges, churches. Fee per day	11.50	0.00	11.50	E
<u>Provide and Erect Gazebo outside the Town Centre</u>				
* For Commercial use only - Monday to Sunday - fee per day			P.O.A	SR
<u>PUBLIC CONVENIENCES</u>				
Old Town Hall per visit	0.20	0.00	0.20	NB
Four Seasons per visit	0.20	0.00	0.20	NB

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CAR PARKS				
a) Season Tickets - For individuals to purchase a ticket per calendar month:				
• Bronze (Robin Hood Line, Grove Street)	33.33	6.67	40.00	SR
• Silver (Water Meadows, Toothill Lane, Church Lane, Victoria Street, Garden Road)	55.00	11.00	66.00	SR
• Gold (Four Seasons, Walkden Street)	75.00	15.00	90.00	SR
b) Contract Car Parking - Reserved spaces in designated surface car parks. Fee is per calendar month, based on a minimum purchase of 2 passess.				
• Bronze (Robin Hood Line, Grove Street)	25.00	5.00	30.00	SR
• Silver (Water Meadows, Toothill Lane, Church Lane, Victoria Street, Garden Road)	33.33	6.67	40.00	SR
• Gold (Four Seasons, Walkden Street)	41.67	8.33	50.00	SR
c) Walkden Street and Four Seasons				
• Walkden Street and Four Seasons, price per hour including motor cycles	0.83	0.17	1.00	SR
• Walkden Street and Four Seasons (3 hours discounted ticket)	1.67	0.33	2.00	SR
d) Clumber Street - first half hour free				
• Clumber Street (fee per hour)	0.83	0.17	1.00	SR
e) Handley Arcade, Toothill Lane and Toothill Road - first half hour free				
• Handley Arcade, Toothill Lane and Toothill Road - fee up to the first 2 hours	1.25	0.25	1.50	SR
• Handley Arcade, Toothill Lane and Toothill Road - fee per hour following the first 2 hours	0.67	0.13	0.80	SR
• Handley Arcade, Toothill Lane and Toothill Road - Evening Charge between 6.30pm and 8.00 am	1.67	0.33	2.00	SR
f) Church Lane - first half hour free				
• Church Lane (fee per hour)	0.67	0.13	0.80	SR
• Church Lane (2 hour discount ticket)	1.25	0.25	1.50	SR
g) Garden Road and Victoria Street - first half hour free				
• Garden Road and Victoria Street (fee per hour)	0.42	0.08	0.50	SR
h) Water Meadow - first half hour free				
• Water Meadows -fee per hour - between 8.00am and 3.00pm	0.83	0.17	1.00	SR
• Water Meadows - after 3.00pm			Free	
i) Civic Centre - first half hour free				
• Civic Centre (fee per hour)	0.58	0.12	0.70	SR
• Civic Centre Day Ticket (Saturday's only)	2.50	0.50	3.00	SR
j) Long Stay peripheral sites: Robin Hood Line - first half hour free				
• Robin Hood Line (fee per hour)	0.58	0.12	0.70	SR
• Day Ticket 24 hours	2.50	0.50	3.00	SR
k) Long Stay peripheral sites: Grove Street - first half hour free				
• Grove Street (fee per hour)	0.42	0.08	0.50	SR
• Day Ticket 24 hours	2.50	0.50	3.00	SR

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l) The Old Town Hall - first half hour free				
• Up to 1 hour - Maximum stay	0.83	0.17	1.00	SR
• Evening charge between 6.30pm and 8.00 am	1.67	0.33	2.00	SR
Note: 1 hour maximum stay between 8.00am and 5.30pm				
m) Service Area D - first half hour free				
• Service Area D - per hour	0.83	0.17	1.00	SR
• Service Area D - Evening Charge between 6.30pm and 8.00am	1.67	0.33	2.00	SR
n) Stockwell Gate North - first half hour fee				
• Stockwell Gate North - fee per hour	0.83	0.17	1.00	SR
• Evening charge between 6.30pm and 8.00am	1.67	0.33	2.00	SR
o) Theatre Parking Ticket up to 5 hours - (At Toothill Road, Toothill Lane and Handley Arcade)	1.67	0.33	2.00	SR
p) Late Night Opening - Hourly rate known in advance				
• Regular Work	108.33	21.67	130.00	SR
• Irregular Work	160.42	32.08	192.50	SR
• Bank Holidays	212.50	42.50	255.00	SR
• Boxing Day and New Years Day	320.83	64.17	385.00	SR
• Surcharge for less than 7 Days Notice			30%	SR
q) Cashless parking service			Free	SR
• Text (reminder/confirmation) - fee per text	0.08	0.02	0.10	SR
<u>ON STREET PARKING</u>				
Administration fee to produce a temporary dispensation permit for agreed locations;				
With more than 48 hours notice given, fee is per week and is reviewed fortnightly.	15.00	0.00	15.00	NB
With less than 48 hours notice given, fee is per week and is reviewed fortnightly.	25.00	0.00	25.00	NB
For regular service vehicles carrying out Window cleaning, etc. fee is per year and is reviewed fortnightly.	100.00	0.00	100.00	NB
<u>PENALTY CHARGE NOTICES (PCN's)</u>				
<u>Car Park Contravention - HIGHER</u>	75.00	0.00	75.00	NB
If paid within 14 Days from the date of service of the PCN	35.00	0.00	35.00	NB
<u>Car Park Contravention - LOWER</u>	50.00	0.00	50.00	NB
If paid within 14 Days from the date of service of the PCN	25.00	0.00	25.00	NB
<u>SHOPMOBILITY ELECTRIC EQUIPMENT</u>				
• Hire equipment for a day	3.08	0.62	3.70	SR
• Hire equipment for a week	21.67	4.33	26.00	SR
• Hire equipment for a month	47.50	9.50	57.00	SR
• Advanced booking fee per month for daily use	17.50	3.50	21.00	SR

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PALACE THEATRE				
Get in / Rehearsal without lights per 4.5 hour period				
Professional	179.17	35.83	215.00	SR
Dance School	159.17	31.83	191.00	SR
Amateur	150.00	30.00	180.00	SR
Rehearsal with lights per 4.5 hour period				
Professional	233.33	46.67	280.00	SR
Dance School	201.67	40.33	242.00	SR
Amateur	187.50	37.50	225.00	SR
Performance per 4.5 hour period				
Professional	1,116.67	223.33	1,340.00	SR
Professional, 2 per day in 8 hour period	1,708.33	341.67	2,050.00	SR
Dance school	606.25	121.25	727.50	SR
Amateur	423.33	84.67	508.00	SR
First Aid Cover - fee per Performance	27.08	5.42	32.50	SR
Meeting on apron per 4.5 hr period				
Professional	850.00	170.00	1,020.00	SR
Amateur	295.00	59.00	354.00	SR
Get out, after 4.5-hour period, per hour	66.67	13.33	80.00	SR
Piano Hire				
Grand - (one performance)	49.17	9.83	59.00	SR
Grand - (per performance thereafter)	5.96	1.19	7.15	SR
Upright - (one performance)	30.25	6.05	36.30	SR
Upright - (one performance thereafter)	5.96	1.19	7.15	SR
Hire of The Meeting Place / Upstairs Lounge / Dance Studio - per hour				
Professional	18.33	3.67	22.00	SR
Dance School	13.96	2.79	16.75	SR
Amateur	12.58	2.52	15.10	SR
Hire of Rehearsal Room - per hour				
Professional	10.42	2.08	12.50	SR
Dance School	9.38	1.88	11.25	SR
Amateur	8.08	1.62	9.70	SR
Used to rehearse for production in theatre	5.29	1.06	6.35	SR
Commissions				
Ticket printing (per performance)	12.58	2.52	15.10	SR
Box Office ticket sales commission			10%	SR
Card commission contractual agreements			4%	E
Merchandise sales commission - (theatre staff sell)			20%	SR
Merchandise sales commission - (presenter sells)			15%	SR
Programme sales commission (theatre staff sells)			20%	SR
Programme sales commission (presenter sells)			15%	SR
Rent of Premises (Dance Studio)			By negotiation	SR
Booking fees				
For professional productions	0.83	0.17	1.00	SR
For school tickets for the professional pantomime	0.20	0.00	0.20	E

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MUSEUM				
Room Hire - non commercial/charity (fee per hour)	12.75	0.00	12.75	E
Room Hire - non commercial/charity (fee per hour after 5pm)	16.50	0.00	16.50	E
Room Hire - professional (fee per hour)	18.50	0.00	18.50	E
Room Hire - professional (fee per hour after 5pm)	32.60	0.00	32.60	E
Commission on sales from exhibitions			30%	NB
Educational Workshops	100.00	0.00	100.00	E
GARAGE				
M.O.T.'s				
Class 1V - Public	35.00	0.00	35.00	NB
- Trade Customers	35.00	0.00	35.00	NB
Class V11 - Public	41.00	0.00	41.00	NB
- Trade Customers	41.00	0.00	41.00	NB
MOT - Incidental Repairs:				
Headlight re-alignment	11.13	2.23	13.35	SR
Vehicle tracking	19.63	3.93	23.55	SR
Side light repair	11.13	2.23	13.35	SR
Air-conditioning Refill	26.67	5.33	32.00	SR
Wiper or Mirror replacement			P.O.A	SR
HACKNEY CARRIAGE / PRIVATE HIRE VEHICLES RE-INSPECTION				
Vehicle re-inspection charges following annual or licensing enforcement officer/police spot checks, where the licence is suspended				
- Annual Taxi Test	44.00	0.00	44.00	NB
- Re-test	33.00	0.00	33.00	NB
Compliance Test	27.00	0.00	27.00	NB
NON-ATTENDANCE FOR TEST				
Renewals/Initial	44.00	0.00	44.00	NB
Spot Checks	44.00	0.00	44.00	NB
WASTE TRANSFER STATION				
Price on application for rates per tonne			P.O.A	NB
WEIGHBRIDGE - Use of Weighbridge	5.63	1.13	6.75	SR
DOMESTIC REFUSE COLLECTION				
Special Collections - Bulky items (Maximum of 10 items)				
1 bulky item	10.00	0.00	10.00	NB
2 or 3 bulky items	20.00	0.00	20.00	NB
Fee per additional items up to a maximum of 10 bulky items	10.00	0.00	10.00	NB
Re: The above services - If premises are occupied by residents receiving Income Support, Job Seekers Allowance or Guaranteed Minimum Pension Credit at the time of payment then the service is half price. Evidence of the benefit must be produced.				

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Electrical items which contain hazardous components eg. Fridge/Freezers, televisions (fee per item)	15.50	0.00	15.50	NB
Estimating for other types/quantities of waste - Price by Negotiation				
Wheelie Bins - Delivery and Administration charge:				
For New Homes - fee is for 1 blue bin and 1 green bin	51.00	0.00	51.00	NB
Replacement bins - fee is per bin	26.50	0.00	26.50	NB
The fee will apply to all requests for new bins with the exception of bins damaged by the Council.				
Missed bin charge if MDC is not at fault	10.00	0.00	10.00	NB
Collection of Household Garden Waste - Annual Fee				
Mansfield and District Area	30.00	0.00	30.00	NB
Newark and Sherwood Area	30.00	0.00	30.00	NB
Additional garden waste bin to a maximum of 4 - fee per bin	15.00	0.00	15.00	NB
COMMERCIAL WASTE AND RECYCLING COLLECTION				
120 litre container			P.O.A	NB
240 litre container			P.O.A	NB
360 litre container			P.O.A	NB
660 litre container			P.O.A	NB
1100 litre container			P.O.A	NB
1280 litre container			P.O.A	NB
Paladin Bin			P.O.A	NB
Sacks (sold in packs of 25)			P.O.A	NB
Delivery of green sacks	4.59	0.92	5.51	SR
DIRECTOR OF PLACE AND WELL-BEING				
PARKS AND OPEN SPACES				
ALLOTMENTS - Full Plot - Fee per annum	42.00	0.00	42.00	NB
ALLOTMENTS - Half a Plot - Fee per annum	21.00	0.00	21.00	NB
CARR BANK PARK				
Hire of Band Stand for Civil Weddings/blessings/photography	100.00	0.00	100.00	E
GOLF				
Adult per round	3.33	0.67	4.00	SR
Junior/OAP per round	1.67	0.33	2.00	SR
Season Ticket - Adult	91.67	18.33	110.00	SR
Season Ticket - Junior	45.83	9.17	55.00	SR
Season Ticket - OAP	45.83	9.17	55.00	SR
BOWLS				
Season Ticket - Adult	43.33	8.67	52.00	SR
Season Ticket - Junior/OAP	21.67	4.33	26.00	SR
Matches - weekday/weekend	18.75	3.75	22.50	SR
Club Inclusive use, Annual Payment	1,600.00	0.00	1,600.00	E
OTHER				
Hire of pavilion Community Group (Full Day)	42.00	0.00	42.00	E
Hire of pavilion Community Group (Half Day)	21.00	0.00	21.00	E
Hire of Pavilion Corporate Group (Full Day)	52.00	0.00	52.00	E
Hire of Pavilion Corporate Group (Half Day)	31.00	0.00	31.00	E
Hire of Parks - Corporate Group	1,000.00	0.00	1,000.00	E

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Fetes and Galas - per day			By negotiation	E
Administration fee is applicable to the above park hire bookings	30.00	0.00	30.00	E
<u>CRICKET</u>				
Adult weekend match	42.50	8.50	51.00	SR
Junior weekend match	21.25	4.25	25.50	SR
Adult mid-week match	42.50	8.50	51.00	SR
Junior mid-week match	21.25	4.25	25.50	SR
Season Ticket	1,050.00	0.00	1,050.00	E
<u>TITCHFIELD PARK</u>				
<u>BOULÉ PISTES - PETANQUE</u>				
Club Inclusive use, Annual Payment	1,600.00	0.00	1,600.00	E
<u>FOOTBALL</u>				
Season Ticket	400.00	0.00	400.00	E
Adult	38.33	7.67	46.00	SR
Juniors / 9 aside pitch	29.17	5.83	35.00	SR
Small sided Football Pitch	20.83	4.17	25.00	SR
<u>CEMETERIES</u>				
The following charges apply (to residents or non-residents of the Mansfield area) for interments that take place between 9am and 3pm Monday - Friday.				
<u>Outside Normal Hours:</u>				
3.15pm - 4pm Monday to Friday - 1.5 x the normal rate				
Saturdays 9am - 3pm - the normal fee is doubled				
<u>1. INTERMENT OF BODIES (BURIALS) IN A GRAVE</u>				
Child not exceeding 2 years	51.00	0.00	51.00	NB
Child aged between 2 to 16 years	104.00	0.00	104.00	NB
Interment fee exceeding 16 years	576.00	0.00	576.00	NB
Interment of Cremated remains in a grave	173.00	0.00	173.00	NB
<u>2. EXCLUSIVE RIGHT OF BURIAL PURCHASES</u>				
<u>Exclusive right of burial for 50 years - Cost of service and provision of pre-cast concrete memorial base where applicable:</u>				
In an earthen grave 4' 0" x 9' 0" - lawn style or traditional style	1,300.00	0.00	1,300.00	NB
Cremated remains in an earthen grave 4' 0" x 4' 6"	725.00	0.00	725.00	NB
<u>Woodland Graves:</u>				
Woodland grave single plot	370.00	0.00	370.00	NB
<u>The right to construct and for the exclusive right of burial for 50 years - Cost of service and provision of pre-cast concrete memorial base:</u>				
In a walled grave or vault 9' 0" x 4' 0"	1,300.00	0.00	1,300.00	NB
In a walled grave or vault 9' 0" x 8' 0"	2,550.00	0.00	2,550.00	NB
<u>3. ADDITIONAL CHARGES FOR INTERMENTS AND EXCLUSIVE RIGHT OF BURIAL PURCHASES</u>				
Provision of intermediate grave markers	61.50	0.00	61.50	NB
Use of cemetery chapel for funeral or memorial service	100.00	0.00	100.00	NB

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Use of grass mats			Free	
4. MEMORIAL CHARGES				
A vase with one inscription	47.00	0.00	47.00	NB
Any additional inscription	47.00	0.00	47.00	NB
Permission to fix headstone and table top - up to 1 metre high	115.00	0.00	115.00	NB
over 1 metre high	143.00	0.00	143.00	NB
Fixed kerb and headstone provision if required	180.00	0.00	180.00	NB
Inscribed plaque fixed to memorial wall	95.83	19.17	115.00	SR
Entries in Book of Remembrance (Mansfield Woodhouse Cemetery only) two line entry	30.00	6.00	36.00	SR
Provision of Memorial Plaque on seat - 5 year lease - (Up to a maximum of 3 plaques/seat)	333.33	66.67	400.00	SR
Renewal of 5 year lease	262.50	52.50	315.00	SR
New plaque with either altered or additional inscription to be placed on seat	80.83	16.17	97.00	SR
5. OTHER CHARGES				
Supervision and registration of strewn cremated remains	51.67	10.33	62.00	SR
For the preparation of transfer of Grant of Right of Burial	24.00	0.00	24.00	NB
For search in Register of Burials - for each year searched	12.00	0.00	12.00	NB
6. INTERMENT OF BODY PARTS				
Casket for interment within existing grave	173.00	0.00	173.00	NB
7. EXHUMATION FEES				
a) To remove remains in coffin	1,400.00	0.00	1,400.00	NB
b) To remove cremated remains	230.00	0.00	230.00	NB
c) Exhumation fee for a child below 16 years	670.00	0.00	670.00	NB
PEST CONTROL SERVICE				
Treatments provided for Domestic Properties:				
Ants - Price is for initial treatment visit only	42.50	8.50	51.00	SR
Rats, Mice, Cockroaches and Wasps - Price includes initial treatment and two follow up visit for rats, mice and cockroaches and one follow up visit for wasps	42.50	8.50	51.00	SR
Fleas and Bedbugs - Price includes initial treatment and one follow up visit for fleas and three follow up visits for bedbugs	51.00	10.20	61.20	SR
Treatment of Moles - for two visits, £16 per visit thereafter	63.75	12.75	76.50	SR
Other insects - initial treatment plus one further treatment within a month	42.50	8.50	51.00	SR
Other vertebrate			P.O.A	SR
Additional re-visits to Domestic Properties within one month of last visit for any of the above treatments	13.17	2.63	15.80	SR
Treatments provided for Commercial Properties:				
Ants - Price is for initial treatment visit only (£30 per revisit)	85.00	17.00	102.00	SR
Rats - (one off treatment) Includes initial visit plus two further visits	157.25	31.45	188.70	SR
Mice - (one off treatment) Includes initial visit plus two further visits	127.50	25.50	153.00	SR
Wasps - Includes initial treatment plus one further call out within a month, £30 per visit thereafter	85.00	17.00	102.00	SR

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Fleas - Includes initial treatment plus one further call out within a month, £30 per visit thereafter	85.00	17.00	102.00	SR
Cockroaches - Initial treatment includes three visits	127.50	25.50	153.00	SR
Bedbugs - Initial treatment includes four visits	127.50	25.50	153.00	SR
Cockroaches and bedbugs - additional treatment after initial treatment	21.25	4.25	25.50	SR
Treatment of Moles - Price is for two visits, £65 per hour after second visit	93.50	18.70	112.20	SR
Other vertebrate			P.O.A	
Note: All Commercial prices are a 'starting' price only. Additional costs may be levied according the nature and scale of the treatment required.				
Additional Services:				
Drain Camera Survey - including report (fee per hour)				
• Domestic Properties	85.00	17.00	102.00	SR
• Commercial Properties	127.50	25.50	153.00	SR
Drain Smoke Test - including report (fee per hour)				
• Domestic Properties	85.00	17.00	102.00	SR
• Commercial Properties	127.50	25.50	153.00	SR
Bird Scarer Kite Rental: Domestic and commercial (fee is per month and requires a £41 refundable deposit which is not included in the fee)	66.25	13.25	79.50	SR
Bird Proofing (Gel): Domestic and Commercial			P.O.A	SR
Bird Proofing (Traditional) - Price on application			P.O.A	SR
Call out charge - Charge for all new requests which will be deducted from treatment cost if provided	8.50	1.70	10.20	SR
Distance fee (applies where travel distance exceeds 3 miles beyond the district boundary)	4.25	0.85	5.10	SR
Commercial Pest Control contracts can be provided. Contract prices are available on request			P.O.A	SR
Severn Trent Water - Contribution to annual sewer treatment	6,000.00	0.00	6,000.00	E
DOG CONTROL (fee per dog)				
- Release of seized dog	78.00	0.00	78.00	NB
- Micro chipping (no notice served)	10.42	2.08	12.50	SR
- Micro chipping (following service of notice)	14.17	2.83	17.00	SR
ENVIRONMENTAL PROTECTION				
Environmental Permitting Regulations				
Part B Processes				
LOCAL AIR POLLUTION PREVENTION AND CONTROL (LAPPC) CHARGES:				
Permit Application Fees:				
Standard process	1,650.00	0.00	1,650.00	NB
Additional fee for operating without a permit	1,188.00	0.00	1,188.00	NB
Petrol Vapour Recover I (PVRI), Small Waste Oil Burners (SWOB's) and Dry Cleaners reduced fee activities	155.00	0.00	155.00	NB
Petrol Vapour Recovery I and II combined	257.00	0.00	257.00	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Other reduced fee activities	362.00	0.00	362.00	NB
Reduced fee activities: Additional fee for operating without a permit	99.00	0.00	99.00	NB
Standard Mobile Plant for the 1st and 2nd applications	1,650.00	0.00	1,650.00	NB
for the 3rd to 7th applications:	985.00	0.00	985.00	NB
for the 8th and subsequent applications:	498.00	0.00	498.00	NB
Note: Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts				
Annual Subsistence Charge:				
Standard process - Low risk (+£103) *	772.00	0.00	772.00	NB
Standard process - Medium risk (+£156) *	1,161.00	0.00	1,161.00	NB
Standard process - High risk (+207) *	1,747.00	0.00	1,747.00	NB
Note * The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation				
Reduced fee activities - Low risk	79.00	0.00	79.00	NB
Reduced fee activities - Medium risk	158.00	0.00	158.00	NB
Reduced fee activities - High risk	237.00	0.00	237.00	NB
PVR I & II combined - Low risk	113.00	0.00	113.00	NB
PVR I & II combined - Medium risk	226.00	0.00	226.00	NB
PVR I & II combined - High risk	341.00	0.00	341.00	NB
Other reduced fee activities - Low risk	228.00	0.00	228.00	NB
Other reduced fee activities - Medium risk	365.00	0.00	365.00	NB
Other reduced fee activities - High risk	548.00	0.00	548.00	NB
Standard Mobile Plant 1st & 2nd permits - Low risk	646.00	0.00	646.00	NB
Standard Mobile Plant 1st & 2nd permits - Medium risk	1,034.00	0.00	1,034.00	NB
Standard Mobile Plant 1st & 2nd permits - High risk	1,506.00	0.00	1,506.00	NB
for the 3rd to 7th permits - Low risk	385.00	0.00	385.00	NB
for the 3rd to 7th permits - Medium risk	617.00	0.00	617.00	NB
for the 3rd to 7th permits - High risk	924.00	0.00	924.00	NB
for the 8th and subsequent permits - Low risk	198.00	0.00	198.00	NB
for the 8th and subsequent permits - Medium risk	316.00	0.00	316.00	NB
for the 8th and subsequent permits - High risk	473.00	0.00	473.00	NB
Note: Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £103 to the above amounts. There will be an additional £52 charge for any late payments.				
Transfer and Surrender:				
Standard process transfer	169.00	0.00	169.00	NB
Standard process partial transfer	497.00	0.00	497.00	NB
New operator at low risk reduced fee activity	78.00	0.00	78.00	NB
Reduced fee activities: partial transfer	47.00	0.00	47.00	NB
Temporary transfer for mobiles:				
First transfer	53.00	0.00	53.00	NB
Repeat following enforcement or warning	53.00	0.00	53.00	NB
Substantial change:				
Standard process	1,050.00	0.00	1,050.00	NB
Standard process where the substantial change results in a new Pollution Prevention Control (PPC) activity	1,650.00	0.00	1,650.00	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Reduced fee activities	102.00	0.00	102.00	NB
<u>Local Authority Air Pollution Prevention Control (LAPPC) Standard mobile plant charges</u>				
<u>Application fee - Number of permits:</u>				
1 -2	1,650.00	0.00	1,650.00	NB
3 - 7	985.00	0.00	985.00	NB
8 and over	498.00	0.00	498.00	NB
<u>Subsistence fee - Number of permits:</u>				
1 -2 - Low risk	646.00	0.00	646.00	NB
1 -2 - Medium risk	1,034.00	0.00	1,034.00	NB
1 -2 - High risk	1,506.00	0.00	1,506.00	NB
3 - 7 - Low risk	385.00	0.00	385.00	NB
3 - 7 - Medium risk	617.00	0.00	617.00	NB
3 - 7 - High risk	924.00	0.00	924.00	NB
8 and over - Low risk	198.00	0.00	198.00	NB
8 and over - Medium risk	316.00	0.00	316.00	NB
8 and over - High risk	473.00	0.00	473.00	NB
<u>Local Authority-Integrated Pollution Prevention and Control (LA-IPPC)</u>				
Application	3,363.00	0.00	3,363.00	NB
Additional fee for operating without a permit	1,188.00	0.00	1,188.00	NB
Annual Subsistence - Low risk	1,446.00	0.00	1,446.00	NB
Annual Subsistence - Medium risk	1,610.00	0.00	1,610.00	NB
Annual Subsistence - High risk	2,333.00	0.00	2,333.00	NB
Substantial Variation	202.00	0.00	202.00	NB
Transfer	235.00	0.00	235.00	NB
Partial Transfer	698.00	0.00	698.00	NB
Surrender	698.00	0.00	698.00	NB
<i>Note: The subsistence charges above include the additional £103 to cover Local Authority extra costs in dealing with reporting under the European Regulation on Pollutant Release and Transfer Register (E-PRTR Regulation). There will be an additional £52 charge for any late payments.</i>				
<i>Reduced fee activities are: Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW.</i>				
<u>Environmental Permitting Regulations</u>				
<u>Part B Processes</u>				
Complete Register	464.85	0.00	464.85	NB
Single Process	61.38	0.00	61.38	NB
Register Index	29.55	0.00	29.55	NB
Single Document	8.12	0.00	8.12	NB
<u>Contaminated Land - Site Searches</u>				
Single subject (pro rata)	33.21	6.64	39.85	SR
All available subjects	137.51	27.50	165.01	SR
<u>Environmental Information Regulations</u>				
Search fee (officer time / hour)	11.65	0.00	11.65	NB
per A4 sheet copied	0.21	0.00	0.21	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
<u>Radioactive Substances</u>				
Prescribed documents	116.21	0.00	116.21	NB
Disclosure of information	118.08	23.62	141.70	SR
<u>Private Water Supplies Regulations 1991</u>				
Complete register	88.85	0.00	88.85	NB
Single supply	44.32	0.00	44.32	NB
Register Index	6.55	0.00	6.55	NB
<u>Air Quality Filter Paper Analysis</u>				
Supply and Analysis of filter papers				
Price is per filter paper - (minimum purchase 10 papers)	1.90	0.38	2.28	SR
ENVIRONMENTAL HEALTH				
<u>Food Hygiene Training Packages:</u>				
Level 2 - 1 day course held at the Civic Centre - price per person	57.10	0.00	57.10	E
Level 3 - 3 day course held at the Civic Centre - price per person	161.20	0.00	161.20	E
Tailor made Training Packages, to suit customers requirements - Price on Application (POA)			P.O.A	E
<u>Safer Food Better Business (SFBB) Packs</u>				
Caterers pack - including diary	10.21	2.04	12.25	SR
Indian, Bangladeshi and Sri-Lankan pack - including diary	10.21	2.04	12.25	SR
Chinese pack - including diary	10.21	2.04	12.25	SR
Pack written in Chinese - including diary	10.21	2.04	12.25	SR
Retail pack - including diary	9.33	1.87	11.20	SR
Diary refill	3.04	0.61	3.65	SR
Child-minder pack	5.96	1.19	7.15	SR
<u>Water Samples</u>				
Water Samples - From commercial premises. Fee charged per hour	43.33	8.67	52.00	SR
<i>Note: The laboratory costs are subject to separate review</i>				
<u>STREET NOISE</u> - Vehicle release fee	117.30	0.00	117.30	NB
<u>Licenses under the Mobile Homes Act 2013</u>				
Application for a new site licence (fee + £8.30 per pitch)	384.50	0.00	384.50	NB
Annual Licensing fee - per pitch	12.65	0.00	12.65	NB
Transfer or amendment of up to 2 licence conditions	115.25	0.00	115.25	NB
Significant amendments to licence conditions involving site visits	205.15	0.00	205.15	NB
Depositing site rules	93.10	0.00	93.10	NB
Enforcement costs - fee per hour	36.75	0.00	36.75	NB
<u>Food hygiene rating scheme rescore visit</u> - per visit	150.00	0.00	150.00	SR
<u>Environmental Health Officer advice visit</u> - per hour	50.00	0.00	50.00	SR
<u>Tattoo hygiene rating scheme</u>				
Primary inspection and rating	122.08	24.42	146.50	SR
Revisit/rescore	60.83	12.17	73.00	SR
BUILDING REGULATIONS FEES				
<i>See Appendix 2</i>				

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
BUILDING CONTROL FEES				
Copy of decision notices (per notice)	0.50	0.00	0.50	Z
<u>Street Naming and Numbering Charges (Residential or Non-Residential)</u>				
New numbering for single unit on a named road	43.55	0.00	43.55	NB
New numbering for 2 – 5 units	81.20	0.00	81.20	NB
New numbering for 6 – 10 units	108.20	0.00	108.20	NB
New numbering for 11 – 20 units	270.60	0.00	270.60	NB
New numbering for 21 – 50 units	541.20	0.00	541.20	NB
New number for 50+ dwellings/units - This fee is subject to an additional £10.40 per unit (final fee will be based on size of development or site area)	541.20	0.00	541.20	NB
New Street Naming (charge in addition to numbering of units above)	135.40	0.00	135.40	NB
Re-name/re-number an existing unit	43.55	0.00	43.55	NB
Register an existing unit	43.55	0.00	43.55	NB
Re-name an existing street - This fee is subject to an additional £26.00 per unit (final fee will be based on size of development or site area)	135.40	0.00	135.40	NB
Change in plot numbers or plot positions - This fee is subject to an additional £26.00 per unit (final fee will be based on size of development or site area)	81.20	0.00	81.20	NB
<u>Section 80 Building Act 1984</u>				
<u>Demolitions</u>				
Charge for processing notifications	135.42	27.08	162.50	SR
<u>Dangerous Structures (Charges for Building Control Intervention)</u>				
Call out charge during office hours (8.30am-5.00pm - including first hour)	94.00	0.00	94.00	NB
Call out charge out of office hours (5.00pm-8.30am - including first hour)	126.50	0.00	126.50	NB
Hourly Rate (pro-rata) for each subsequent hour until the case is closed. (either in or out of office hours)	58.00	0.00	58.00	NB
<u>Issue of Retrospective Completion Certificates</u>				
Charge for the retrospective inspection and certification of completed and uninspected building works (only available where a Building Regulations application was originally submitted to Mansfield District Council Building Control)				
Initial Inspection	82.50	0.00	82.50	NB
Hourly Rate where further inspections are required	58.00	0.00	58.00	NB
PLANNING APPLICATION FEES				
<i>See Appendix 4</i>				
PRE-APPLICATION PLANNING ADVICE				
<u>Section 93 of the Local Government Act 2003</u>				
<u>Development Type</u>				
1-2 dwellings	108.33	21.67	130.00	SR
3-5 dwellings and site of less than 0.2 hectares (ha)	162.50	32.50	195.00	SR
6-9 dwellings and sites greater than 0.2ha but less than 0.3ha	325.00	65.00	390.00	SR
10-50 dwellings and sites greater than 0.3ha but less than 1.5ha	541.67	108.33	650.00	SR
51-100 dwellings and sites greater than 1.5ha but less than 3.0ha	812.50	162.50	975.00	SR

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
101 -200 dwellings and sites greater than 3.0ha but less than 6ha	1,083.33	216.67	1,300.00	SR
201 or more dwellings or sites greater than 6.0ha (final fee will be based on size of development or site area)	POA (£1624 + VAT)			SR
Non-residential development up to 500 square metres (sqm) floor area or sites of up to 1ha.	162.50	32.50	195.00	SR
Non-residential developments greater than 500 sqm. but less than 1,000 sqm. in floor area or sites or greater than 1ha but less than 2.5ha.	325.00	65.00	390.00	SR
Non-residential developments of greater than 1,000sqm but less than 5,000 sqm. in floor area or sites greater than 2.5ha but less than 6ha.	704.17	140.83	845.00	SR
Non-residential developments over 5,000 sqm. floor area or sites over 6ha.	1,083.33	216.67	1,300.00	SR
Alterations to non-residential development where no floor space is to be created and changes of use.	162.50	32.50	195.00	SR
Telecommunications	108.33	21.67	130.00	SR
Signage Proposals	54.17	10.83	65.00	SR
Development and Building Control HE1 Form (confirmation of the need for Planning Permission or Building Control Consent for development on domestic premises)	37.92	7.58	45.50	SR
Development Control HE2 Form (confirmation of the need for Planning Permission to carry out business activities from a domestic premise)	54.17	10.83	65.00	SR
Development Control BE1 Form (confirmation of the need for Planning Permission for a change of use to a business premises)	54.17	10.83	65.00	SR
Householder developments (alterations and extensions to a domestic property).	65.00	13.00	78.00	SR
Tree advice for trees cover by a Tree Preservation Order (TPO) or trees in Conservation areas.	32.92	6.58	39.50	SR
Listed Building advice			No charge	
Proposals by Parish Councils			No charge	
DEVELOPMENT CONTROL CHARGES				
Town & County Planning Act 1990				
Charge for cost of monitoring Section 106 Agreements up to the point of receipt of financial contributions and delivery of any payments in kind.			Minimum of £270	NB
The fee per agreement is a minimum of £270 or 2% of the total financial contribution, whichever is the greater. For large scale residential developments (150 units or more) monitoring fees will be negotiated on an individual basis.				
Confirmation of compliance with Section 106 Obligations	105.00	0.00	105.00	NB
ORDNANCE SURVEY EXTRACTS				
1 copy	19.50	0.00	19.50	Z
3 copies	20.50	0.00	20.50	Z
5 copies	21.50	0.00	21.50	Z
7 copies	22.50	0.00	22.50	Z
PLANNING APPLICATIONS				
Application Forms (per set)	0.50	0.00	0.50	NB
Supporting Information (per A4 sheet)	0.10	0.00	0.10	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985				
Document copying (per sheet)	0.10	0.00	0.10	NB
NOTE: Re: Environmental Information Requests (E.I.R's) - Charges have been reduced to reflect a Tribunal decision (Markinson - Feb 2006).				
PLAN COPYING				
Copies of A4 plans	0.10	0.00	0.10	Z
Copies of A3 plans	0.20	0.00	0.20	Z
Copies of A2 plans	0.40	0.00	0.40	Z
Copies of A1 plans	0.80	0.00	0.80	Z
Copies of A0 plans	1.60	0.00	1.60	Z
PLANNING POLICY CHARGES				
COMMITTEE REPORTS				
Post Decision (per copy report)	1.00	0.00	1.00	NB
ANTI-SOCIAL BEHAVIOUR (ASB) ACT 2003 HIGH HEDGES				
Per case	400.00	0.00	400.00	NB
Per case (Income Support/OAP's)	125.00	0.00	125.00	NB
DECISION NOTICES				
Planning Decision Notices (per notice)	0.50	0.00	0.50	NB
Appeal Decision Notices (per notice)	0.50	0.00	0.50	NB
Enforcement Notices (per notice)	0.50	0.00	0.50	NB
SEARCH INFORMATION REQUESTS				
Request for a full search	60.00	0.00	60.00	NB
Search history/additional information	19.75	0.00	19.75	NB
WEEKLY LIST Per Annum			Free	
GENERAL PUBLICATIONS				
Supplementary Planning Guidance			Free	
LAND CHARGES				
All local authorities maintain a Local Land Charges Register which contains details of legal restrictions attached to property or land which are binding on the new owner or occupier. Examples of the details recorded are planning restrictions, Tree Preservation Orders, Enforcement Notices and Highway Agreements.				
The Local Land Charges Department carry out official searches of the register covered by the Local Land Charges Act 1975. The search is made up of 2 parts:				
1. The LLC1 - The official certificate that deals with all the charges recorded in the Local Land Charges register (e.g. Tree Preservation Orders, listed building, Smoke Control Order, Planning Conditional Consents, Section 106 Agreements, any outstanding)				
2. The Con29 - This part deals with other matters affecting the property such as the planning history of the property, building regulation information, road adoption, proposed improvement schemes or traffic orders for roads.				
The Con29 consists of Con29R (Standard enquiries) and Con290 (Optional enquiries).				
Extra Parcels of Land	16.25	3.25	19.50	SR
Additional Questions (No.4-20) Fee per question	16.25	3.25	19.50	SR

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Additional Questions (No.21) Fee per question			Free	NB
LLC1 only standard	31.30	0.00	31.30	NB
LLC1 only NLIS (National Land Information Services) - electronic	31.30	0.00	31.30	NB
Additional Own Question	16.25	3.25	19.50	SR
Con 29R only	77.20	15.44	92.64	SR
Con 29R only NLIS	77.20	15.44	92.64	SR
Additional Questions Fee Q 22 - commercial or residential search	30.00	6.00	36.00	SR
Admin Fee incurred for con290 form being submitted without con29R	16.20	0.00	16.20	NB
Con 29R only commercial	102.95	20.59	123.54	SR
Con 29R only NLIS Commercial	102.95	20.59	123.54	SR
Registration copies can be purchased at the time of the Personal Search being carried out. (Fee per Registration)	1.60	0.00	1.60	NB
Assisted personal search of the Land Charges Register	8.70	0.00	8.70	NB
Assisted personal search of the Land Charges Register - per parcel	1.00	0.00	1.00	NB
<u>CON29R Individual Questions:</u>				
<u>RESIDENTIAL:</u>				
1.1 J	2.08	0.42	2.50	SR
1.1 K	2.08	0.42	2.50	SR
1.1 L	2.08	0.42	2.50	SR
3.1	0.83	0.17	1.00	SR
3.7 A-F (All questions)	9.75	1.95	11.70	SR
3.7 A	1.58	0.32	1.90	SR
3.7 B	1.58	0.32	1.90	SR
3.7 C	1.58	0.32	1.90	SR
3.7 D	3.42	0.68	4.10	SR
3.7 F	1.58	0.32	1.90	SR
3.7 G			Free	SR
3.8	1.58	0.32	1.90	SR
3.9 A-N (All questions)	11.67	2.33	14.00	SR
3.9 A Each	0.83	0.17	1.00	SR
3.9 B	0.83	0.17	1.00	SR
3.9 C	0.83	0.17	1.00	SR
3.9 D	0.83	0.17	1.00	SR
3.9 E	0.83	0.17	1.00	SR
3.9 F	0.83	0.17	1.00	SR
3.9 G	0.83	0.17	1.00	SR
3.9 H	0.83	0.17	1.00	SR
3.9 I	0.83	0.17	1.00	SR
3.9 J	0.83	0.17	1.00	SR
3.9 K	0.83	0.17	1.00	SR
3.9 L	0.83	0.17	1.00	SR
3.9 M	0.83	0.17	1.00	SR
3.9 N	0.83	0.17	1.00	SR
3.10			Free	SR
3.11	2.42	0.48	2.90	SR
3.12	2.42	0.48	2.90	SR
3.13	1.42	0.28	1.70	SR

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
3.14			Free	SR
3.15			Free	SR
COMMERCIAL				
1.1 J	3.17	0.63	3.80	SR
1.1 K	3.17	0.63	3.80	SR
1.1 L	3.17	0.63	3.80	SR
3.1	1.33	0.27	1.60	SR
3.7 A-F (All questions)	9.25	1.85	11.10	SR
3.7 A	2.25	0.45	2.70	SR
3.7 B	2.33	0.47	2.80	SR
3.7 C	2.33	0.47	2.80	SR
3.7 F	2.33	0.47	2.80	SR
3.7 G			Free	SR
3.8	2.25	0.45	2.70	SR
3.9 A-N (All questions)	18.67	3.73	22.40	SR
3.9 A Each	1.33	0.27	1.60	SR
3.9 B	1.33	0.27	1.60	SR
3.9 C	1.33	0.27	1.60	SR
3.9 D	1.33	0.27	1.60	SR
3.9 E	1.33	0.27	1.60	SR
3.9 F	1.33	0.27	1.60	SR
3.9 G	1.33	0.27	1.60	SR
3.9 H	1.33	0.27	1.60	SR
3.9 I	1.33	0.27	1.60	SR
3.9 J	1.33	0.27	1.60	SR
3.9 K	1.33	0.27	1.60	SR
3.9 L	1.33	0.27	1.60	SR
3.9 M	1.33	0.27	1.60	SR
3.9 N	1.33	0.27	1.60	SR
3.10			Free	SR
3.11	4.58	0.92	5.50	SR
3.12	4.58	0.92	5.50	SR
3.13	2.08	0.42	2.50	SR
3.14			Free	SR
3.15			Free	SR
DIRECTOR OF COMMUNITIES				
HOUSING				
Housing Rents - value depends upon the property archetype (average annual rate based on 48 weeks)	Average cost £3,782.40			OS
Service Charges - Standard (annual rate based on 48 weeks)	1,510.56	0.00	1,510.56	NB
Service Charges - Apartment Blocks (annual rate based on 48 weeks)	1,972.32	0.00	1,972.32	NB
Service Charges - Walk up Apartments (annual rate based on 48 weeks)	1,651.20	0.00	1,651.20	NB
Service Charges - Dementia Units (annual rate based on 48 weeks)	1,551.84	0.00	1,551.84	NB
Rubbish Clearance from Void Properties - fee per hour per person	21.74	0.00	21.74	NB
Repairs to Properties under statute or under the terms of the tenancy agreement - Minimum fee of:	50.00	10.00	60.00	SR

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Repairs to properties where a third party is responsible for the damage minimum fee of:	50.00	0.00	50.00	NB
Note: All repairs to properties are a 'starting' price only. Additional costs may be levied according to the nature and scale of the treatment required.				
Garage Plots - Council Tenant - (per annum)	82.75	0.00	82.75	NB
Garage Plots - Owner Occupier - (per annum)	82.75	16.55	99.30	SR
Built Garage (weekly) - Council Tenant	6.90	0.00	6.90	NB
Built Garage (weekly) - Owner Occupier	6.90	1.38	8.28	SR
Search fees, solicitor's enquiries, building society and private landlord rent references	35.39	0.00	35.39	E
Land Charges Service Level Contract	2.81	0.00	2.81	E
District heating charges (dependant on size of house)			0% Increase	
Tenants meeting rooms:				
• Charge for Meetings, fee per hour	11.25	0.00	11.25	E
• Charge for Social Events, fee per hour	16.85	0.00	16.85	E
Service of enforcement notices - the fee is dependant on the complexity of the case			Average cost £300	NB
Licensing - fee per application	634.60	0.00	634.60	E
Re-licensing - fee per application	371.40	0.00	371.40	E
Variation of Licence	173.00	0.00	173.00	E
UK Entry Clearance Inspections	128.40	0.00	128.40	E
Homeless Hostels - Light and Heat Charge (weekly)	12.60	0.00	12.60	NB
<u>WELFARE AND SUPPORT SERVICES:</u>				
<u>LIFELINE</u> - Initial Installation / Removal Charge	12.56	0.00	12.56	NB
<u>LIFELINE</u> - Weekly fee	3.58	0.00	3.58	NB
<u>RESPIRE LIFELINE SERVICE</u> - The service is provided for an initial trial period of 2 weeks. The fee includes installation and removal. (If the Lifeline service is kept longer than 2 weeks, the weekly fee above becomes applicable)	32.28	0.00	32.28	NB
<u>ASSIST</u> - Enhanced support services provided to vulnerable people				
Fee per hour	13.00	0.00	13.00	E
Fee per 30 minutes	7.00	0.00	7.00	E
Fee per 15 minutes	4.00	0.00	4.00	E
Call-Out Charge - Based on a minimum of 1.5 hours officer time, after which the rates above will become applicable.	19.50	0.00	19.50	E
Multi Agency Rented Solutions (MARS) - Tenant Finding Fee - Equivalent to one calendar months rent plus VAT			Average cost £422 + VAT	SR
Exit Inspection Fee	153.00	30.60	183.60	SR
<u>Specialist Parenting Practitioner</u>				
Providing training and courses - Rate per person per hour			P.O.A	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
COMMUNITY SAFETY				
CLOSED CIRCUIT TELEVISION (CCTV)				
Monitoring Charges to Businesses per annum.			P.O.A	SR
CCTV Subject Access request fee. (CD copy can be provided)	10.00	0.00	10.00	NB
Use of Senior CCTV Operator and play back editing suite - fee per request	62.50	12.50	75.00	SR
Editing footage - per minute of footage	16.67	3.33	20.00	SR
Still photography image - per image	2.08	0.42	2.50	SR
Copy of footage on DVD - per DVD	1.67	0.33	2.00	SR
Administration fee per request	16.67	3.33	20.00	SR
Postage & packaging			P.O.A	SR
Fixed Penalty Notices (fee per offence)				
<i>If the fixed penalty notice is paid within 7 days of the issue date a reduction of 40% will be applied to the fee.</i>				
Cleaner Neighbourhoods and Environment Act - 2005				
Nuisance Parking	100.00	0.00	100.00	NB
Environmental Protection Act - 1990				
Litter	75.00	0.00	75.00	NB
Failure to furnish documentation (e.g. waste transfer notes)	300.00	0.00	300.00	NB
Offences in relation to waste receptacles	100.00	0.00	100.00	NB
Flytipping	200.00	0.00	200.00	NB
Antisocial Behaviour Act - 2014				
Community protection notice	100.00	0.00	100.00	NB
Public spaces protection orders	100.00	0.00	100.00	NB
Antisocial Behaviour Act - 2003				
Graffiti and fly posting	75.00	0.00	75.00	NB
Control of Pollution (Amendment) Act - 1989				
Failure to produce authority (e.g. waste carriers licence)	300.00	0.00	300.00	NB
Refuse Disposal (Amenity) Act - 1978				
Abandoning a vehicle	200.00	0.00	200.00	NB
Health Act - 2006				
Smoking in a smoke free place	50.00	0.00	50.00	NB
Smoking in a smoke free place - if paid within 15 days of the date of issue:	30.00	0.00	30.00	NB
Failure to display No Smoking signs	200.00	0.00	200.00	NB
Failure to display No Smoking signs - if paid within 15 days of the date of issue:	150.00	0.00	150.00	NB
DIRECTOR OF COMMERCE AND CUSTOMER SERVICES				
ADVERTISING				
Packages and discounts are available for block bookings subject to negotiation.				
1. My Mansfield is a 24-page magazine delivered to all 46,000 homes in the Mansfield District in March, June/July, September and November.				
<u>Public and voluntary sector</u>				
Full page	688.50	137.70	826.20	SR
Half page	374.00	74.80	448.80	SR

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Quarter page	212.50	42.50	255.00	SR
<u>Private sector</u>				
Full page	849.15	169.83	1,018.98	SR
Half page	518.50	103.70	622.20	SR
Quarter page	310.25	62.05	372.30	SR
2. Insider is a 16 page electronic magazine which is issued to Mansfield District Council's 1,100 staff in January, April, July and October.				
<u>Public and voluntary sector</u>				
Full page	265.20	53.04	318.24	SR
Half page	159.80	31.96	191.76	SR
Quarter page	79.90	15.98	95.88	SR
<u>Private sector</u>				
Full page	371.45	74.29	445.74	SR
Half page	265.20	53.04	318.24	SR
Quarter page	132.60	26.52	159.12	SR
3. Contact is a 16-page magazine delivered direct to the homes of Mansfield District Council's 6,000 tenants in Spring, Summer, Autumn and Winter.				
<u>Public and voluntary sector</u>				
Full page	368.90	73.78	442.68	SR
Half page	265.20	53.04	318.24	SR
Quarter page	132.60	26.52	159.12	SR
<u>Private sector</u>				
Full page	477.70	95.54	573.24	SR
Half page	371.45	74.29	445.74	SR
Quarter page	238.85	47.77	286.62	SR
TOWN CENTRE BANNERING (Discounts are available for block bookings)				
Walkden Street - 4.5m x 4m Banner				
<u>Public and voluntary sector</u>				
Per calendar month	187.00	37.40	224.40	SR
Per two calendar months	318.75	63.75	382.50	SR
<u>Private sector</u>				
Per calendar month	318.75	63.75	382.50	SR
Per two calendar months	531.25	106.25	637.50	SR
Town Hall balcony banner				
<u>Public and voluntary sector</u>				
Per calendar month	289.00	57.80	346.80	SR
Per two calendar months	425.00	85.00	510.00	SR
<u>Private sector</u>				
Per calendar month	425.00	85.00	510.00	SR
Per two calendar months	582.25	116.45	698.70	SR
OTHER ADVERTISING				
Digital sign at West Gate - per week	43.40	8.68	52.08	SR
Lift screens in the Four Seasons Shopping Centre (4 lifts)				
Minimum booking of 2 months	424.15	84.83	508.98	SR

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Website advertising on My Mansfield				
Home page banner advertising and headers on specific text pages is available on the council's new website.				
<u>Public and voluntary sector</u>				
Homepage image slider - per calendar month	106.25	21.25	127.50	SR
Text page header - per calendar month	79.90	15.98	95.88	SR
<u>Private sector</u>				
Homepage image slider - per calendar month	185.30	37.06	222.36	SR
Text page header - per calendar month	132.60	26.52	159.12	SR
Civic Centre information screens (flat screens in reception)				
Public and voluntary sector - per calendar month	79.90	15.98	95.88	SR
Private sector - per calendar month	132.60	26.52	159.12	SR
The Big switch on - sponsorship packages for Mansfield's Christmas campaign				
Bronze	510.00	102.00	612.00	SR
Silver	1,020.00	204.00	1,224.00	SR
Gold	2,125.00	425.00	2,550.00	SR
Other sponsorships				
Annual sponsorship of the town's Christmas tree	1,020.00	204.00	1,224.00	SR
Sponsorship of Covent Garden Entertainers - fee per sponsor per month	306.00	0.00	306.00	SR
Town Centre poster points				
Public and voluntary sector - per calendar month	42.50	8.50	51.00	SR
Private sector - per calendar month	51.00	10.20	61.20	SR
FINANCIAL SERVICES				
Annual Statement of Accounts - fee per full copy	5.10	0.00	5.10	Z
DIRECTOR OF GOVERNANCE				
LICENCES GENERAL				
Copies of Licencing applications/forms (per sheet)	0.10	0.00	0.10	Z
Control of sex establishments - New	3,449.00	0.00	3,449.00	NB
- Renewal	2,503.00	0.00	2,503.00	NB
- Transfer	1,102.00	0.00	1,102.00	NB
- Variation	2,503.00	0.00	2,503.00	NB
Massage and Special Treatment - Limited (renewal)	98.00	0.00	98.00	NB
- Full (renewal)	130.00	0.00	130.00	NB
- Full (new grant)	163.00	0.00	163.00	NB
Massage and Special Treatment - Lasers				
- New Application	200.00	0.00	200.00	NB
- Renewal	109.00	0.00	109.00	NB
Dangerous wild animals				
Dangerous Wild Animals - New Application	319.00	0.00	319.00	NB
Dangerous Wild Animals - Renewal	198.00	0.00	198.00	NB
The above 2 fees will incur an additional vet inspection fee which can vary dependant on each application.				
Pet shop - multiple species	130.00	0.00	130.00	NB
Pet shop - single species	88.00	0.00	88.00	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Dog breeding establishments	130.00	0.00	130.00	NB
Boarding establishments for animals	252.00	0.00	252.00	NB
Home Boarding	137.00	0.00	137.00	NB
Riding establishments	319.00	0.00	319.00	NB
REGISTRATIONS:				
Acupuncture, tattooing, ear piercing and electrolysis				
a) Registration of persons	65.00	0.00	65.00	NB
b) Registration of premises	271.00	0.00	271.00	NB
<u>The Scrap Metal Dealers Act 2013</u>				
Scrap Metal - Collector	98.00	0.00	98.00	NB
Scrap Metal - Site	196.00	0.00	196.00	NB
Variation - Change of Site to Collector (Vice Versa)	79.00	0.00	79.00	NB
Variation - Change of Name (Licensee)	31.00	0.00	31.00	NB
Variation - Change of Name (Site Manager)	31.00	0.00	31.00	NB
Variation - Change of Site	31.00	0.00	31.00	NB
<u>LICENSING ACT 2003</u>				
Premises Licences and Club Premises Certificates - Initial application	Min £100 to a max £1,905			NB
Premises Licence and Club Premises Certificates annual charge	Min £70 to a max £1,050			NB
Personal Licences	37.00	0.00	37.00	NB
Theft or loss of premises/club certificate summary	10.50	0.00	10.50	NB
Notification of change of name or address	10.50	0.00	10.50	NB
Notification of change of name or alteration or club rules	10.50	0.00	10.50	NB
Transfer of premises Licence	23.00	0.00	23.00	NB
Change of relevant registered address of club	10.50	0.00	10.50	NB
Application to vary Licence to specify individual as premises supervisor	23.00	0.00	23.00	NB
Application for a provisional statement	315.00	0.00	315.00	NB
Interim authority notice following death of Licence holder	23.00	0.00	23.00	NB
Temporary event notice	21.00	0.00	21.00	NB
Theft or loss of temporary event notice	10.50	0.00	10.50	NB
Theft or loss of personal licence	10.50	0.00	10.50	NB
Duty to notify change of name or address	10.50	0.00	10.50	NB
Right of freeholder to be notified of Licensing matters	21.00	0.00	21.00	NB
Minor Variation	89.00	0.00	89.00	NB
Disapplication for a Designated Premises Supervisor	23.00	0.00	23.00	NB
<u>GAMBLING ACT 2005</u>				
The Gambling Act fees are all set within the statutory maximum allowed amount.				
Premises Licences				
Bingo New	1,300.00	0.00	1,300.00	NB
Bingo Provisional Statement	1,300.00	0.00	1,300.00	NB
Conversion of Provisional Statement	735.00	0.00	735.00	NB
Bingo Annual Fee	690.00	0.00	690.00	NB
Bingo Variation	1,300.00	0.00	1,300.00	NB
Bingo Transfer	510.00	0.00	510.00	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Reinstatement of Licence	530.00	0.00	530.00	NB
Betting (Track)	1,365.00	0.00	1,365.00	NB
Betting Track Provisional Statement	1,365.00	0.00	1,365.00	NB
Conversion of Provisional Statement	780.00	0.00	780.00	NB
Betting (Track) Annual Fee	690.00	0.00	690.00	NB
Betting Track Variation	1,250.00	0.00	1,250.00	NB
Betting Track Transfer	555.00	0.00	555.00	NB
Reinstatement of Licence	575.00	0.00	575.00	NB
Betting (Off course)	1,300.00	0.00	1,300.00	NB
Betting (Off course) Provisional Statement	1,300.00	0.00	1,300.00	NB
Conversion of Provisional Statement	735.00	0.00	735.00	NB
Betting (Off course) Annual Fee	535.00	0.00	535.00	NB
Betting (Off course) Variation	1,300.00	0.00	1,300.00	NB
Betting (Off course) Transfer	510.00	0.00	510.00	NB
Reinstatement of Licence	530.00	0.00	530.00	NB
Adult Gaming Centre / Family Entertainment Centre (FEC)	1,300.00	0.00	1,300.00	NB
Adult Gaming Centre / FEC Provisional Statement	1,300.00	0.00	1,300.00	NB
Adult Gaming Centre / FEC Annual Fee	690.00	0.00	690.00	NB
Adult Gaming Centre / FEC Variation	1,000.00	0.00	1,000.00	NB
Adult Gaming Centre / FEC Transfer	510.00	0.00	510.00	NB
Reinstatement of Licence	530.00	0.00	530.00	NB
Conversion of Provisional Statement	735.00	0.00	735.00	NB
Change of Circumstances	19.00	0.00	19.00	NB
Copy Licence	15.00	0.00	15.00	NB
Temporary Use Notice	240.00	0.00	240.00	NB
PERMITS				
Permit fees are all set within the statutory maximum allowed amount				
<u>Family Entertainment Centre</u>				
New	300.00	0.00	300.00	NB
Renewal	300.00	0.00	300.00	NB
Change of Name	25.00	0.00	25.00	NB
Copy Permit	15.00	0.00	15.00	NB
<u>Prize Gaming Permits</u>				
New	300.00	0.00	300.00	NB
Renewal	300.00	0.00	300.00	NB
Change of Name	25.00	0.00	25.00	NB
Copy Permit	15.00	0.00	15.00	NB
<u>Gaming Machines in Alcohol Licensed Premises</u>				
Notification of up to 2 machines (Category C or D)	50.00	0.00	50.00	NB
Gaming Machine Permit for more than 2 machines - existing operator	100.00	0.00	100.00	NB
Gaming Machine Permit for more than 2 machines - new applicant	150.00	0.00	150.00	NB
Variation (number or category or both)	100.00	0.00	100.00	NB
Transfer	25.00	0.00	25.00	NB
First Annual Fee	50.00	0.00	50.00	NB
Annual Fee	50.00	0.00	50.00	NB
Change of Name	25.00	0.00	25.00	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Copy of Permit	15.00	0.00	15.00	NB
<u>Club Gaming and Club Machine Permits</u>				
New applications	200.00	0.00	200.00	NB
Renewal	200.00	0.00	200.00	NB
Existing part 2 or part 3 operator	100.00	0.00	100.00	NB
Variation	100.00	0.00	100.00	NB
Copy of Permit (Lost or Stolen)	15.00	0.00	15.00	NB
First Annual Fee	50.00	0.00	50.00	NB
Annual Fee	50.00	0.00	50.00	NB
Change of Name	25.00	0.00	25.00	NB
Copy of Permit	15.00	0.00	15.00	NB
<u>Small Lotteries</u> - New	40.00	0.00	40.00	NB
- Annual Fee	20.00	0.00	20.00	NB
<u>HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES</u>				
* For all new and renewal driver and vehicle applications - £30.09 will be refunded should the application be refused.				
<u>DRIVERS:</u>				
- New (1 year)	235.00	0.00	235.00	NB
- Renewal (1 year)	183.00	0.00	183.00	NB
- New (2 year)	246.00	0.00	246.00	NB
- Renewal (2 year)	194.00	0.00	194.00	NB
- New (3 year)	256.00	0.00	256.00	NB
- Renewal (3 year)	204.00	0.00	204.00	NB
- knowledge test	41.00	0.00	41.00	NB
- badge replacement (lost)	21.00	0.00	21.00	NB
- badge replacement (damaged)	21.00	0.00	21.00	NB
- Disclosure and barring service (DBS) for taxi applicants	44.00	0.00	44.00	NB
- Disclosure and barring service (DBS) for non taxi applicants	66.00	0.00	66.00	NB
- Route 2 Check	16.00	0.00	16.00	NB
<u>Hackney carriage vehicles:</u>				
- New to Rank	269.00	0.00	269.00	NB
- Renewal of Vehicles	269.00	0.00	269.00	NB
- Renewal of Vehicles aged 5 years or more	269.00	0.00	269.00	NB
- Replacement *	269.00	0.00	269.00	NB
Note* - with proportional refund deduction of £10.00 for each complete month of unexpired licence				
<i>10% reduction green fuel</i>				
<u>Private hire vehicles:</u>				
- New	246.00	0.00	246.00	NB
- Renewal	246.00	0.00	246.00	NB
- Renewal of Vehicles aged 5 years or more	246.00	0.00	246.00	NB
- Replacement*	246.00	0.00	246.00	NB
Note* - with proportional refund deduction of £9.00 for each complete of unexpired licence.				
<i>10% reduction green fuel</i>				
<u>Bracket for fixing the plate</u>	10.70	0.00	10.70	NB
<u>Plate replacement</u>	39.00	0.00	39.00	NB

	APPROVED FEES AND CHARGES 2018/2019			
	NET	VAT	Total fee	VAT
	£	£	£	
Private hire operators (5 year licence)				
Operators licence fees:				
- Application charge (per application) - 1 year	372.00	0.00	372.00	NB
- Application charge (per application) - 2 year	453.00	0.00	453.00	NB
- Application charge (per application) - 3 year	536.00	0.00	536.00	NB
- Application charge (per application) - 4 year	619.00	0.00	619.00	NB
- Application charge (per application) - 5 year	701.00	0.00	701.00	NB
- Vehicle charge	30.00	0.00	30.00	NB
LEGAL SERVICES				
Tree preservation order notices - Document with Plan - fee per copy	0.10	0.00	0.10	NB
Section 106 Agreements - Minimum fee of £800.00, or price to be agreed dependent on the complexities involved.	800.00	0.00	800.00	NB
Conveyancing transactions e.g Lease, Licence, Assignment of Lease, Variation of Lease - Minimum fee of £350, or price to be agreed dependent on the complexities involved.	350.00	0.00	350.00	NB
Other Legal Agreements - Minimum fee of £500, or price to be agreed dependent upon the complexities involved	500.00	0.00	500.00	NB
ELECTORAL REGISTRATION				
Sale of Full Register - Data (£20 plus £1.50/1000 electors)	141.50	0.00	141.50	Z
Sale of Full Register - Printed (£10 plus £5.00/1000 electors)	415.00	0.00	415.00	Z
Sale of Open Register - Data			P.O.A	Z
Sale of Open Register - Printed			P.O.A	Z
Monthly update of Full Register - price/year	207.00	0.00	207.00	Z
Marked Copies of the Register:				
Initial Charge	10.00	0.00	10.00	Z
Additional charge/1000 electors	2.00	0.00	2.00	Z
P. O. A - Price on asking				