

Meeting & Agenda Deadline	Issue	Information/Committee Role
NOTE: The committee's 'Corporate' remit includes Finance, Performance, Improvement, Corporate Plan, People Strategy, Customer Service and Transformation Strategy Programme.		
5 June 2018 (agenda deadline: 25 May due to B. Hol)	Vice-Chairman	Reappointment following Annual Council. Current Vice-Chairman is Cllr Sissons.
	Work Programme 2018/19	Agreement for new programme of work in 2018/19.
	Update of Key Decisions	A Director will present a snapshot of the current 'Notice of Key Decisions', which shows Key Decisions to be taken over the next 28 days. This is a recurring item for every meeting.
	People First/Transformation Strategy Update	Possible update from the CEO.
3 July 2018 (agenda deadline: 25 June)	Update of Key Decisions	A Director will present a snapshot of the current 'Notice of Key Decisions', which shows Key Decisions to be taken over the next 28 days. This is a recurring item for every meeting.
	Capital & Revenue Out-turn	The Out-turn reports will go to CLT/Cabinet before OSC, so they will be presented at the 3 July 2018 meeting.
	People First/Transformation Strategy Update	Update?
	Quarterly Performance Update	Update?
	Equality Update	Update given in July 2017, so another for now?

24 July 2018 (agenda deadline: 16 July)	Update of Key Decisions	A Director will present a snapshot of the current 'Notice of Key Decisions', which shows Key Decisions to be taken over the next 28 days. This is a recurring item for every meeting.
	Beginning of Scrutinising Long Term Financial Strategy	Portfolio Holder for Finance will take a decision in July to refer the new 'Long Term Financial Strategy' Policy Framework document to OSC (Corporate) for scrutiny. OSC then has six weeks to scrutinise the proposals.
	People First/Transformation Strategy Update	Update?
	Quarterly Performance Update	Update?
7 August 2018 (agenda deadline: 30 July)	Update of Key Decisions	A Director will present a snapshot of the current 'Notice of Key Decisions', which shows Key Decisions to be taken over the next 28 days. This is a recurring item for every meeting.
	Scrutinising Long Term Financial Strategy	Continuation of scrutiny if necessary.
	People First/Transformation Strategy Update	Update?
	Quarterly Performance Update	Update?
	Update on Delivering the Corporate Plan Priorities	The Corporate Plan Priorities have been set for 3 years since 2016, so OSC does not need to consider the proposed new ones. However, last year the CEO had a session with OSC (Corporate) to update Members on the work being done to deliver the priorities.
9 August 2018 (agenda deadline: 1 August)	Update of Key Decisions	A Director will present a snapshot of the current 'Notice of Key Decisions', which shows Key Decisions to be taken over the next 28 days. This is a recurring item for every meeting.

	Scrutinising Long Term Financial Strategy	Continuation of scrutiny if necessary.
11 September 2018 (agenda deadline: 3 September)	Update of Key Decisions	A Director will present a snapshot of the current 'Notice of Key Decisions', which shows Key Decisions to be taken over the next 28 days. This is a recurring item for every meeting.
	People First/Transformation Strategy Update	Update?
	Quarterly Performance Update	Update?
	Budget Monitoring Update	Regular update for Members as requested during budget scrutiny debrief in 2012.
	Debrief of Previous Budget Scrutiny Process	A substantial debrief of OSC's Budget Scrutiny process was done in early 2012 to try and make it more efficient, and the Director of Commerce and Customers attended in September 2017 to hear more suggestions. Same in 2018?
	Council Tax Reduction Scheme	OSC (Corporate) has considered in recent years. What about this year?
6 November 2018 – first budget scrutiny meeting (agenda deadline: 29 October) THIS AGENDA WILL SERVE THE WHOLE BUDGET SCRUTINY PROCESS FROM 6 NOVEMBER TO 6 DECEMBER	Scrutiny of Budget Proposals for 2018/19	Proposals and reports submitted from Portfolio Holder for Finance on 5 November. Number of meetings are booked in advance for November/December which will all be adjourned and reconvened starting with this one. Budget scrutiny to be carried out over these meetings to eventually produce a final report in December. Finance will produce budget packs to give to Members (with the proposals from 5 November and any other information) prior to 6 November.

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	People First/Transformation Strategy Update	Update?
	Quarterly Performance Update	Update?
	Working Group/Scrutiny Reports with Budgetary Implications	Review reports with budgetary implications will need to be considered by the committee as part of the budget scrutiny process. This might include the four issues OSC (Corporate) asked OSC (Place) to review after the November/December 2017 budget scrutiny process: Palace Theatre budget, Mansfield Market budget, charge for Mansfield Woodhouse Railway car park, and charge for public conveniences in Mansfield Town Centre.
Reconvened budget scrutiny meetings: 8 November 13 November 15 November 22 November 27 November 29 November 4 December 6 December	Continuation of Budget Scrutiny	Meetings booked for continuation of process. Budget scrutiny meetings to be adjourned from 8 November onwards, so agendas for each not required. OSC report will be formed at meetings in December.
8 January 2019 (agenda deadline: 31 December – check Xmas hols)	Portfolio Holder Response to Budget Scrutiny Report	The Portfolio Holder for Finance will present a written response to OSC's budget scrutiny report before the budget to propose to Council is agreed at Cabinet.

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	People First/Transformation Strategy Update	Update?
	Quarterly Performance Update	Update?
	Budget Monitoring Update	Regular update for Members as requested during budget scrutiny debrief in 2012.
19 February 2019 (agenda deadline: 11 February)	Update of Key Decisions	A Director will present a snapshot of the current 'Notice of Key Decisions', which shows Key Decisions to be taken over the next 28 days. This is a recurring item for every meeting.
	People First/Transformation Strategy Update	Update?
	Quarterly Performance Update	Update?
Items to be Scheduled	Effectiveness of Outside Bodies Working Group	OSC (Corporate) formed a Working Group on 25 July 2017 to review the effectiveness of Outside Bodies. Last meeting in March 2018 and waiting to schedule next meeting with Group.
	Use of Plain English Working Group	OSC (Corporate) formed a Working Group on 25 July 2017 to look at the use of Plain English across the Council. However, this won't begin before the Outside Bodies WG has finished because they share the same officers and Members. Suggestions by Cllr Fisher at OSC (Communities) on 1 May 2018 about how simplifying language in Council documents could also be forwarded to this Group.

	Monitoring of Community Engagement Strategy 2017-19	Portfolio Holder for Corporate Services took decision on 28 July 2017 to approve Community Engagement Strategy 2017-19. Report noted: "A Community Engagement Officer group made up of employees from across the Directorates will be established to deliver the strategy programme actions with progress against the actions monitored through Overview and Scrutiny Committee (Corporate)." Does OSC (Corporate) need to monitor during this year?
	Review New Ward Allowances	Plans to review after scheme began in April 2017. The Executive Decision in October 2016 said: "That the scheme be reviewed both after six and twelve months and amended as required."
	Portfolio Holder Briefings	Portfolio Holders can attend OSC meetings and give briefings on their Portfolios by request.
	Executive Decision on 11 July 2016 about Clients' Commitments	"It is a CFG obligation that the Council signs up to the Clients' Commitments. It is proposed that officers will prepare a corporate action plan showing how the council meets (or will meet) the six commitments. Its implementation is to be monitored by way of reporting to Overview & Scrutiny Committee." Was this ever presented to Members?
	Procurement & Awarding Contracts to Private Sector – Suggestion from Cllr Richardson (on last WP)	Cllr Richardson suggested scrutinising the awarding of outside contracts to the private sector. Officers said it was not long since the Procurement Review, and work was being undertaken on Procurement as a corporate project which included assessing suppliers to see if we could get better value, which included our ability to use in-house services as well as external. Could this be updated now?
	Request from 20 February 2018 Meeting – Zero-hour Contracts	Request: "That the Director of Commerce and Customer Services investigates information on the Council's use of agency staff in terms of: performance, impact on existing staff, number of zero-hour contracts and usage compared with other Councils."
	Request from 20 February 2018 Meeting – Right to Buy	Request: "That the Director of Commerce and Customer Services investigates information on Right to Buy and the houses people cannot afford."